



Report Writing



Senior Clinic
Module D

Expectations



- That all officials complete a game report when required
- Game reports have enough information for a Minor Hockey Association to make decisions
- Officials are confident in how to write a game report even if a form is not available

When
do you need
to write a game
report?

- Game Misconduct
- Gross Misconduct
- Match Penalty
- Misconduct if it is called with less than 10 minutes remaining in the game



Report Writing Scenarios



- 2 min + GM for checking from behind
- GM for verbal abuse of an official
- Major for tripping due to an injury
- Gross Misconduct for using racial slur
- Match for kicking
- 10 minute Misconduct to a player for abusive language with 5:40 remaining in the 3rd period

Why is it important to write a game report?

- League officials need to know what happened on the ice
- The information provided helps determine suspensions, if any
- Ensures the correct players or team officials are suspended
- Hockey Canada rules tell us to – “Provide the details to the President”

Writing a Report



1. Check the game sheet for the following:
 - correct penalty codes used
 - duration of the penalty is correct
 - correct player number is listed
 - penalties are on separate lines (2 or 5 min on the first and the GM on the second)
 - there is a different number for who served the timed penalty for the ejected player

Writing a Report



2. If available, use a game report sheet provided by the league giving the information requested on it, such as:
 - team
 - player/coach name
 - player number
 - period and time
 - Hockey Canada rule number
 - detailed description of the incident
 - you do **not** have to put your phone number

Writing a Report



3. If there is not a game report, use the back of a game sheet and include the following information:
 - team
 - player/coach name
 - player number
 - period and time
 - Hockey Canada rule number
 - detailed description of the incident

What kind of details would you include in the description of an incident? Why?



- location on the ice
- mood of the game
- what led up to the incident
- state injury or no injury
- state further incident or no further incident on the play
- adjectives describing the intensity of the incident

There needs to be enough detail so that someone who wasn't at the game can clearly visualize and understand what happened.

Practice Game Report #1



Write a game report for the following penalty:

| Per | No | Served by | Offence | Min | Off | Start | On |
|-----|----|-----------|-------------------|-----|-------|-------|-------|
| 2 | 84 | 12 | Check From Behind | 2 | 12:23 | 12:23 | 10:23 |
| 2 | 84 | 84 | Game Misconduct | 10 | 12:23 | | |

Practice Game Report #1



Does your game report include the following?

- player number, name and team
- period and time
- rule number
- enough detail in the description

Practice Game Report #2



Write a game report for the following penalty:

| Per | No | Served by | Offence | Min | Off | Start | On |
|-----|----|-----------|--------------------|-----|-------|-------|------|
| 1 | 12 | 18 | Slashing | 5 | 11:05 | 11:05 | 6:05 |
| 1 | 12 | 12 | Game Misconduct | 10 | 11:05 | | |

Practice Game Report #2



Does your game report include the following?

- player number, name and team
- period and time
- rule number
- enough detail in the description

Practice Game Report #3



Write a game report for the following penalty:

| Per | No | Served by | Offence | Min | Off | Start | On |
|-----|----|-----------|---------------------|-----|------|-------|------|
| 3 | HC | 8 | Bench Minor* | 2 | 8:58 | 8:58 | 7:00 |
| 3 | | | Game Misconduct* | 10 | 7:00 | | |

*assessed to the coach

Practice Game Report #3



Does your game report include the following?

- player number, name and team
- period and time
- rule number
- enough detail in the description

Practice Videos



Write a game report for each of the following videos:

Atom

Peewee

Bantam

Midget

Peewee

Bantam

Things to Remember



- There needs to be enough detail so that someone who wasn't at the game can clearly visualize and understand what happened.
- Stick to the facts of what you saw and what was said
- Make sure you have the correct rule number
- Sign the game report
- **NEVER** comment on the suspension – we don't know!

More on Suspensions



We **do not** know what the suspension will end up being because suspensions are based on several things:

- the penalty assessed
- number of previous suspensions
- player history in general
- league may add to the minimum suspension

More on Suspensions



- Deflect questions about suspensions to their league coordinator
- Having an ineligible player can result in a long suspension for both the player and the coach

Don't be responsible for that!

Thank you!



**Your fellow officials, teams, coordinators
and Hockey Alberta thank you for taking the
time to write great reports!**